

FrontPage Introduction

2 Days (9am to 4pm)

Course Description

FrontPage is one of Microsoft's web site design programs, the one specifically focused on people who aren't web designers but need to develop web pages without the help of a professional. This course looks at all of the basic FrontPage concepts, and students will learn them by actually designing a small web site from the initial gathering of design ideas to the final publication to the web.

Course Prerequisite: Knowledge of basic Windows use and ability to use keyboard and mouse. Recommended: Working knowledge of one or more other programs, such as Word or Excel.

Topics Covered

Overview

What HTML Files Are
How Web Sites Work

FrontPage

What an HTML Editor is
What a WYSIWIG Editor does
What FrontPage Editor does

Design Techniques

A look at web sites for tips
Using Colours effectively
Page layout

Creating a Web

Adding Pages (blank and templates)
Adding Text
Creating Tables
Importing Text Files
Importing Graphic Files
Working with Gif's
Finding free Gif's on the Web
Creating Hyperlinks
Dynamic HTML Effects

Using Components

Hover Buttons
Hit Counters
Banners
Marquees

Views

Page View
Folders View
Reports View
Navigation View
Hyperlinks View
Tasks View

Creating Forms

Adding a Form Area
One Line and Scrolling Text Boxes
Drop Down Menus
Push Buttons
Labels
Submitting form as Email
Creating Confirmations

Frames

Creating a Frame Page
Setting Frame Properties
Setting Hyperlinks to a Frame

Formatting

Changing Page Properties
Creating Borders

Using Themes

Uploading to the Web

Checking Site Links
Publishing to a Web Site

More Information

For a complete course schedule, including prices, course dates and locations, please visit our web site at: www.Computer-Help.ca/Schedule.htm. To register for a course, call 416-494-4912 or register online at: www.Computer-Help.ca/Registration.htm

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