

Introduction, 2 Days

Course Description

This course looks at creating a complete web site in FrontPage. We begin by creating a web, adding pages with text and graphics, then adding a navigation system. Once the web is finished, participants will upload it to a web site.

Prerequisites

Participants should already be familiar with basic Windows use. No prior experience with FrontPage is necessary.

Topics Covered

Overview

- What HTML Files Are
- How Web Sites Work

FrontPage

- What an HTML Editor is
- What a WYSIWIG Editor does
- What FrontPage Editor does

Design Techniques

- A look at web sites for tips
- Using Colours effectively
- Page layout

Creating a Web

- Adding Pages (blank and templates)
- Adding Text
- Creating Tables
- Importing Text Files
- Importing Graphic Files
- Working with Gif's
- Finding free Gif's on the Web
- Creating Hyperlinks
- Dynamic HTML Effects

Using Components

- Hover Buttons
- Hit Counters
- Banners
- Marquees

Views

- Page View
- Folders View
- Reports View
- Navigation View
- Hyperlinks View
- Tasks View

Creating Forms

- Adding a Form Area
- One Line and Scrolling Text Boxes
- Drop Down Menus
- Push Buttons
- Labels
- Submitting form as Email
- Creating Confirmations

Frames

- Creating a Frame Page
- Setting Frame Properties
- Setting Hyperlinks to a Frame

Formatting

- Changing Page Properties
- Creating Borders
- Using Themes